



Wedding Planning Worksheet

First off, CONGRATULATIONS, you are getting married!

We are honored that you have considered us to be a part of your special day. The following is a guideline and checklist to help formulate your perfect day and to ensure that you and our support team are all on the same page.

Contact Information:

Bride Full Name _____

Email Address _____

Phone Number _____

Date of Wedding _____

Date of Consultation _____

Logistical:

- When is your wedding date?
- What time of day is your wedding?
- Where is your wedding taking place? (inside or outside)
- Is there a theme for your wedding?
- Will you be having a photographer/ videographer at the salon?

Bridal style:

- Have you selected your dress if so, what is the style?
- Do you know the style of makeup for your wedding day?
- Do you have photos of makeup and dress style?

Details about your hairstyle: (Please send photos)

- Share your ideas for your wedding day hairstyle _____
- Will you be wearing a veil? _____
- Describe _____

- Will you be wearing hair jewelry? _____
- Will you be changing from your wedding gown into another look that requires a hair change?
- Will your hairstyle require additional hair – extensions, hair pieces, falls etc.?
- **Please make sure to ask your stylist if you should shampoo your hair the night before your appointment.**

Your bridal party:

- What do the dresses look like?
- Is there a style of hair or makeup that you are looking for?
- How many bridesmaids?
- Looks for Mother of the Bride/ Groom?

Bridal theme: (check all your preferences)

- Classic - sophisticated and elegant
- Minimal - simple less is more
- Fairy tale - romantic
- Regal princess - regal formal dramatic
- Relaxed casual - informal lived in look
- Romantic - dream like
- Glamorous - sexy polished
- Sophisticate - elegant chic
- Embellished - decorative
- Ethereal - soft gentle romantic natural
- Cute - sweet innocence
- Beach bride relaxed and undone natural
- Relaxed natural garden bride
- Hippie - textured layered relaxed
- Bohemian bride - eclectic mix of color texture culture

Photography and video:

What time is the photographer coming? _____

Does he or she require specific pictures? _____

Where will you be taking photos? (inside/outside) or both?

Will weather and humidity have to be taken into consideration for style longevity?

Will you require your stylist to be at wedding to oversee hair during photo shoot?

Will your hair change for reception? _____ Desired Style? _____

Countdown to your Big Day!

Your wedding day is one of the most important days of your life. Our specially trained staff has the expertise to guide you and your entire wedding party through the scheduling of bridal services. We understand the importance of looking and feeling your best on this memorable day. In preparation, we recommend the following schedule:

- ❖ **Three months before** 60-minute Facial- \$80, Eye lash / Eye Brow Tinting - \$45, Manicure - \$25+ / Shellac Manicure \$40+, Pedicure \$40+

- ❖ **About one month before** 90-minute Facial- \$105, 90-minute Massage - \$105, Trial Bridal Updo/Special Occasion Styling - start at \$65, Trial Bridal Makeup Application - \$35+
- ❖ **The week of the wedding** 60-minute Couples Massage \$160, Facial Hair Removal \$50+, Body Scrub - \$80, Eye lash / Eye Brow Tinting - \$45
- ❖ **The day before the big day** Manicure - \$25+ / Shellac Manicure \$40+, Pedicure - \$40+

Wedding Day Prep and Day of Services

Bridal Updo/Special Occasion Styling TRIAL starts at \$65. This service includes curls, pinning, intricate braid work buns, low buns, messy buns and all hair up. Brides are strongly encouraged to schedule a trial run with their stylist prior to the event. Please bring along any head piece, tiara, veil or photos to be used on your wedding day. Clients are asked to arrive with clean, dry hair. Styling trials are recommended to be scheduled no later than one month prior to wedding day.

Bridal Updo/Special Occasion Styling starts at \$65. Relax! We have planned for this special part of your big day. You know what to expect from the trial run so just sit back and let us make your hair beautiful for your wedding day. Please allow at least one hour for this service.

Bridesmaid Updo starts at \$65. Please allow at least one hour for this service. Please inform your wedding coordinator if anyone in your party has exceptionally long hair to assist us in scheduling the appropriate time for your bridesmaid. Please provide a description of any special requirements such as special headpieces or flowers. Clients are asked to arrive with clean, dry hair.

Special Occasion Styling starts at \$50. Please allow at least 45 minutes for this service. Clients are asked to arrive with clean, dry hair. These styles include curls, half up, half down styles, half and side braids. Depending on length of hair these prices are subject to change.

Shampoo Style- includes a wash and a blow dry. Starts at \$25+

Make-Up Application starts at \$35. Please allow 45 minutes for this service. Brides are strongly encouraged to schedule a trial run with their make-up artist prior to the event.

False Lashes start at \$20. Please allow 15-30 minutes for this service. We offer strip lashes, cluster lashes and individual lashes and prices vary depending on which look is desired.

For the Groom & the Groomsmen Men's cuts are available starting at \$35. Please allow 30-45 minutes for this service. Clients are shampooed in our relaxing shampoo area and treated to Aveda hand relief, hot steamed towels and our renowned scalp massage.

Additional Spa Services We also offer a full menu of hair, skin and nail care, as well as waxing and massage to further ensure you and your bridal party will look and feel amazing. Please refer to our menu for a detailed list of all spa services.

Helpful Hints for an Amazing Wedding Day!

- Provide the bridal coordinator with photos of desired hair styles and make up a month prior to the trial date
- Arrive with clean second day hair (not freshly washed) for updos or curls
- Arrive with a clean face for the best makeup application
- Wear a button-down shirt and bring all head pieces, veils etc...
- Arrive 15 minutes before appointment time

➤ Please do not use a flat iron or any styling products in your hair the day of your appointment

Additional Appointment Requests

| Name (First and Last) | Title (MOB, MOH, Bridesmaid etc.) | Service(s) Requested (updo, formal styling, makeup, lashes). |
|---------------------------------|---|--|
|---------------------------------|---|--|

Which Salon location do you prefer?

- Baxter Village, Fort Mill SC
- Stonecrest, Charlotte NC
- Market Common, Myrtle Beach SC
- Park Road Mall, Charlotte NC
- Kinglsey, Fort Mill SC

I want to know the cost of bridal packages: (check interests)

- Bride consultation, trial run through & style on wedding day all at salon.
- Bride consultation & trial run through at salon, final style created on location.
- Hairstylists needed on location* to stay at wedding for touch ups and/or restyle
- Bridesmaids and bridal party packages
- Private Room is required for on-site wedding hairstyling for day of wedding.

Payment & Scheduling

Scheduling & Booking Appointments

Advance booking is recommended so we can accommodate all your appointments and meet your desired scheduling. We understand that changes to your schedule are a part of the planning process and we will make every effort to accommodate these changes, subject to appointment availability. Your appointment date and services will be secured when the signed contract and deposit have been received. All bookings are made on a "first-come-first-serve" basis. The reservation(s) will be canceled if payment and the signed contract are not received in a timely manner.

Cancellation Policy

Any changes or cancellations must be made no later than one month prior to the event. Any cancellations on the service date will result in a full charge for the appointment. Appointment services and times cannot be changed on the day

